



MEMBERSHIP APPLICATION FORM

PART A | TO BE COMPLETED BY THE TEAM NAMIBIA OFFICE

Organisations Name: _____

Application Status: Accepted Rejected

Annual Membership Fee:
N\$ _____

Billing Cycle:

Jan Feb March April May June
 July Aug Sep Oct Nov Dec

Team Namibia Scorecard Score: _____ %

Processed by: _____

Signature: _____ Date: _____

PART B | TO BE COMPLETED BY THE APPLICANT

The information below is required to ensure compliance with the criteria for Team Namibia membership.

Please complete this application as comprehensively as possible to ensure a speedy and successful approval process.

All information will be treated as strictly private and confidential.

Please refer to the Team Namibia Handbook for a complete checklist, to ensure that you submit all the relevant documents with your application.

Please indicate the Membership type you wish to register for:

BUSINESSES PRODUCTS STRATEGIC PARTNERS

- Category 1
- Category 2
- Category 3
- Category 4

Organisation Details:

Registered Name: _____

Trading Name: (if different from above) _____

Registration Number: _____

Date of Incorporation: _____ Financial Year End: _____

Please indicate type of organisation:

- Sole Proprietorship Partnership Closed Corporation (cc) Private Company - (Pty) Ltd
- Public Company - Ltd Non-profit (Section 21) NGO Parastatal/SOE
- Government Department Other (please specify) _____

Organisation Details: (continued)

Physical Address: _____

Postal Address: _____

Code: _____

Telephone: + (_____) _____ Fax: + (_____) _____

Web Address: _____ Email Address: _____

Please list the Organisations Directors:

	Full Name	Nationality
MD / CEO <i>(Required)</i>		
Chief Financial Officer <i>(Required)</i>		
Chief Operations Officer		
<i>Other</i>		
<i>Other</i>		
<i>Other</i>		

Industry Sector and Sub-Sector:

For guidance, please consult the chart of Industry Sectors in Appendix 2 of this form.

Industry Sector	Sub-Sector	Code (eg: "3A" for Manufacturers Chemical)

Percentage of Namibian Shareholding in your Organisation: _____ % Latest Annual Turnover: N\$ _____

Please indicate how many employees the Organisation employs:

	Namibian	Non-Namibian
Full Time		
Part Time		
Seasonal		

Please provide a brief description of your product/service offering: _____

Organisation Details: (continued)

Please provide a PRIMARY CONTACT - this is the person who will be responsible for the relationship with Team Namibia:

Title: _____ First Name: _____ Last Name: _____

Position: _____ Telephone: + (_____) _____

Cell: + (_____) _____ Email Address: _____

Please provide an ADDITIONAL CONTACT:

Title: _____ First Name: _____ Last Name: _____

Position: _____ Telephone: + (_____) _____

Cell: + (_____) _____ Email Address: _____

Agreement:

By signing this application, you confirm that you are duly authorized to do so, have read and understood the terms and conditions and furthermore verify that the information provided by you is accurate and truthful. Please initial on every page.

Full Name: _____ Position/Title: _____

Signature: _____ Date: _____

Appendix 1 – Team Namibia Scorecard

For further help on the below, please contact our office or make use of our online calculator on our website. All information will be treated as strictly private and confidential.

OWNERSHIP

% Please enter the percentage of Namibian ownership

LABOUR

N\$ % Please enter the amount/percentage for salaries and wages which is paid to Namibian citizens

N\$ % Please enter the total amount/percentage for salaries and wages expense

PREFERRED SUPPLIERS

N\$ % Please indicate the amount/percentage of operating expenses spent on Team Namibia Members

N\$ % Please indicate the amount/percentage of operating expenses spent on other Namibian Products/Services

N\$ % Please indicate the total amount/percentage of operating expenses (excluding salaries and wages)

SUPPORT TIME

Hours Please indicate hours of Management time available to Team Namibia approved community engagements, e.g. Board meetings, Mentoring, Presentations, Courses, etc.

Your final score is: %

Appendix 2 – Industry Sectors

Industry Sector	Sub-Sector
1. INDUSTRIAL MANUFACTURING	<ul style="list-style-type: none"> a. Engines & parts b. Servicing engines and motors c. Industrial equipment d. Servicing & refurbishing e. Fuel, Lubricants & Detergents
2. CONSTRUCTION ENGINEERING AND ARCHITECTURE	<ul style="list-style-type: none"> a. Architecture & design b. Construction c. Building & construction products d. Building & construction services e. Engineering & related services f. Electronic products & systems
3. MANUFACTURERS	<ul style="list-style-type: none"> a. Chemical b. Electrical appliances and equipment c. Hand and machine tools d. Plastic products e. Automotive, aviation, marine and rail products f. Furniture & fittings g. Glass products h. Cleaning equipment i. Board, paper and stationery j. Packaging products k. Safety and security products l. Pool & garden products m. Household appliances n. Fabrics & textiles o. Clothing & footwear p. Household consumer products
4. CRAFTS AND HOME INDUSTRIES	<ul style="list-style-type: none"> a. Rural b. Urban
5. MINING & BENEFICIATION	<ul style="list-style-type: none"> a. Metals and jewelry b. Other resources c. Mining equipment & services d. Jewelry manufacture e. Jewelry retail
6. AGRICULTURE	<ul style="list-style-type: none"> a. Dairy produce b. Livestock farming & processing c. Viticulture & wineries d. Agricultural equipment e. Agricultural services f. General farming g. Marine & aqua-culture h. Agricultural products
7. FOOD PRODUCTS	<ul style="list-style-type: none"> a. Wholesale food products b. Retail food products c. Beverage products d. Snack products
8. HEALTH CARE	<ul style="list-style-type: none"> a. Over the counter health products b. Scheduled pharmaceuticals c. Health and lifestyle services d. Medical and hospital products e. Medical and hospital services f. Veterinary products & services

Appendix 2 – Industry Sectors (continued)

Industry Sector	Sub-Sector
9. EDUCATION, DEVELOPMENT AND TRAINING	<ul style="list-style-type: none"> a. Pre-primary, primary and secondary schools b. Private colleges c. Tertiary institutions d. Educational services e. Educational products f. Educational projects g. Other education organizations
10. COMMUNITY ORGANIZATIONS AND PROJECTS	<ul style="list-style-type: none"> a. All
11. REPRESENTATIVE ORGANIZATIONS	<ul style="list-style-type: none"> a. Trade Unions b. Professional bodies and associations c. Industry associations
12. PROFESSIONAL SERVICES	<ul style="list-style-type: none"> a. Training services b. Management & consulting services c. Personnel & related services d. Legal & related services e. Other
13. GOVERNMENT	<ul style="list-style-type: none"> a. National b. Regional c. Local d. Traditional e. Statutory body f. Government project
14. FINANCIAL SERVICES	<ul style="list-style-type: none"> a. Short term and life assurance b. Accounting & auditing c. Banking, securities & investments d. Professional & financial services
15. INFORMATION TECHNOLOGY AND TELECOMMUNICATION	<ul style="list-style-type: none"> a. IT hardware b. IT software c. General services d. Internet & web products & services e. IT solution products f. Telecommunication services
16. WHOLESALE AND RETAIL TRADE	<ul style="list-style-type: none"> a. National general retail chains b. Specialist chains c. Independent retailers d. Restaurant chains & outlets e. Distribution agents
17. PROPERTY AND REAL ESTATE	<ul style="list-style-type: none"> a. Estate agents b. Property and management services c. Other

Appendix 2 – Industry Sectors (continued)

Industry Sector	Sub-Sector
18. MEDIA MARKETING AND PUBLISHING	<ul style="list-style-type: none"> a. Television media b. Radio media c. Newspapers d. Magazines e. Media services f. Advertising, marketing, design and PR agencies g. Out-of-home advertising h. Events, conference and exhibition services i. Specialized media programs & projects j. Book publishing
19. MEDIA PRODUCTION SERVICES	<ul style="list-style-type: none"> a. Film, video and TV production b. Production services c. Reproduction & print d. Signage e. Promotional items f. Printers & screen printers
20. SPORT	<ul style="list-style-type: none"> a. Sport teams b. Sport organizations c. Sport products d. Sport events e. Sport other
21. CULTURE, ENTERTAINMENT, MUSIC AND RECREATION	<ul style="list-style-type: none"> a. Performing bodies b. Entertainment services c. Recording companies d. Events & productions
22. TRANSPORT AND LOGISTICS	<ul style="list-style-type: none"> a. Freight, couriers & logistics b. Other
23. TOURISM, TRAVEL AND HOSPITALITY	<ul style="list-style-type: none"> a. Air, road & rail transport b. Accommodation establishments c. Tour operators d. Agents & organizations e. Destinations & attractions f. Tourism Training
24. EXPORT AND TRADE	<ul style="list-style-type: none"> a. Trading companies & agents
25. SERVICES	<ul style="list-style-type: none"> a. Household services b. Personal services c. Office services
26. UTILITIES AND MUNICIPAL SERVICES	<ul style="list-style-type: none"> a. All

Appendix 3 – Registering a product or service to carry the Team Namibia logo

Business should provide proof that a product or service is fit for purpose by way of a Conformity Assessment. Please refer to page 17 and pages 21-23 of the Team Namibia handbook for more information.

Brand Name	Product Name	Variant	Size 1	SKU Code	Size 2	SKU Code	Size 3	SKU Code